

# Fauquier County Parks & Recreation Department

## February 1, 2006 Warrenton Community Center Warrenton, VA

### Present:

Carl A. Bailey, Chairman  
David Graham, Vice Chairman  
Debbie Reedy, Treasurer  
Donald P. Johnson, Jr.  
Tom Harris  
Larry Miller, Ex Officio  
Niki Barwick, P&R Staff

### Parks and Recreation Board Meeting

#### I. Call to order

The Parks and Recreation Board meeting was called to order at 7:01 P.M. by Chairman Carl A. Bailey.

#### II. Pledge of Allegiance

#### III. Approval of Agenda

**A motion was made by Donald Johnson that the agenda be adopted as presented. Seconded by David Graham. The vote was unanimous in favor.**

#### IV. Comments from citizens – None at this time

#### V. Presentations/Commendations – None at this time.

#### VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Animals in Parks Permit
- D. Policy revision – Fees and Charges
- E. MCC Advisory Committee appointments

**A motion was made by David Graham to adopt items on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on January 4, 2006 as presented; the Treasurer's Report of check registers, and financial reports as presented; an Animals in Parks Permit for a horse-drawn carriage for Sept. 9, 2006 at Crockett Park with the Rules and Regulations conditions items # 1 (liability), 2, 4, 5, 6, 7, 8, and 9; a revision to the Fees and Charges Policy B 8-1 as presented; individuals listed on the agenda page be appointed to serve as members of the Marshall Community Center Advisory Committee as presented; Seconded by Debbie Reedy. Discussion – Chairman Bailey asked if the Board could give authority to the Director to sign "Animals in the Parks Permits." Director Miller agreed to research the ordinance and report back to the Board. The vote was unanimous in favor.**

#### VII. Reports

- A. Bids/Contracts Committee – Chairman Bailey distributed Agenda Preparation Material discussed at the Bids and Contracts Committee meeting held prior to this Board meeting and commented on items as needed. Item XV, Larry Weeks Community Pools improvements

prompted several comments and extended discussion. This project includes safety railings, tile and umbrella purchase, and installation. No bids were received but one bidder asked for an extension. A 10-day extension was approved. Further Board discussion included a request for a clarification on the bid requirements. The bids procedure requires that if bid is over \$100,000 the Board of Supervisors has to approve. Debbie Reedy asked for a "fall back measure" in the interest of time. She asked that if there are still no bids, staff should purchase and install items above. Chairman Bailey called for a motion. **A motion was made by Debbie Reedy that any bidder has 10 days to bid on the project. The Bids and Contracts Committee can approve a bid less than \$100,000. The Parks and Recreation Board support the approval. If bids are over \$100,000 staff is directed to purchase equipment and install the equipment/items. Seconded by Tom Harris. The vote was unanimous in favor.** Following the discussion of the remainder of the items on the Committee's agenda, **a motion was made by Donald Johnson that the actions taken by the Bids and Contracts Committee as noted is ratified. Seconded by Tom Harris. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – There was more brief discussion of items outlined on the agenda page background/update section. It was pointed out that most issues were addressed in the previous item on the agenda. Director Miller reported that negotiations on the Larry Weeks Pools concession is moving forward, based on action taken at the January Board meeting. David Graham reported that the Committee is waiting to see if the funding approved for the Northern pool will cover the costs of the project. He pointed out that some items causing costs to escalate are parking lots and materials. There was discussion on time constraints and if additional funding is needed where would it come from. Chairman Bailey stated that it should not come from projects in other regions.

C. School Coop Agreement Liaison – No meeting was scheduled. Donald Johnson reported that he walked the Pierce Trail and was joined by Bob Sinclair, Michael Hanson and Director Miller

D. Legislative Liaison – Debbie Reedy stated that the agenda page was very thorough and detailed. There was a brief discussion of HB 1368 covering restrictions on use of athletic fields. That House Bill was pulled from consideration.

E. Sports Coordination Council – Donald Johnson reported that he was not able to attend the meeting but reported that it was an open meeting to encourage more groups to join the organization. One new organization attended. Chairman Bailey asked if Fauquier Girls Softball was back in the Sports Council. Donald Johnson responded, "Yes".

F. Budget Committee – There was a long discussion following Debbie Reedy's review of the background/update on the agenda page. **A motion was made by Debbie Reedy that for the purposes of funding the \$12,000 Community Contribution increase and creation of a New Project Fund, the Budget Committee proposes funding \$12,000 community contribution increase and \$8,000 to create a New Project Fund from budget reductions as presented, with the contingency to maintain access to the \$8,000 Project Fund if necessary for emergency maintenance needs until May 1, 2006. After May 1, 2006 the \$8,000 for the New Project Fund will remain in the New Project Fund. Seconded by Tom Harris. The vote was unanimous in favor.**

G. Revenue Philosophy/Policy – Tom Harris reported that a meeting is set for February 13, 2006.

I. Director's Report – In addition to the background/update in the report, Mr. Miller stated the following: 1) Office space situation is at the critical stage – the Eastern Region will move into space at EDA temporarily, Northern Region has moved an office into a storage room, and the administration area will need to make room for two more staff if FY07 Budget is approved. 2) Projects on hold are: Vint Hill construction, Assay Building and the Bunk House at Monroe Park, and MCC addition. 3) Staff is going to look at Computer Club House facility to look at the type of program that has been proposed at Marshall Community Center. 4) Lake Brittle items to be discussed later in this meeting. 5) The Youth Sports Report Cards were distributed to sports organizations as requested. 6) The FY07 Community Contribution letters have been sent to organizations that were approved to receive funds if the budget is approved. 7) The Rappahannock River Easement issue has resulted in the City of Fredericksburg asking the

County for a contribution in order to help maintain the easement.

VIII. Action Items -

A. Sports Fields Complexes – Director Miller reported that the Grand Opening for the Northern Sports Complex Event Planning Committee would meet on February 13, 2006. Chairman Bailey asked Donald Johnson if he thinks the Search and Site Selection Committees should be re-activated to work on the selection of a southern site? Following a brief discussion Chairman Bailey asked Director Miller to write a letter to the Board of Supervisors asking for guidance to identify a southern site pointing out that the Parks and Recreation Board is willing to start all over with the committees.

B. Capital Improvement Program FY08-17 – Parks and Recreation Park Planner Don Schenck, distributed and explained an inventories list by region of facility classification and charts by magisterial district of the number of parks needed for population sizes. He also distributed a history of the percentage of growth and future growth potential. Following a long discussion of comments and question **a motion was made by Donald Johnson that the CIP as proposed be amended to state that the Parks and Recreation Board agrees in concept that District and Community parks are needed in the CIP. Land purchase for 2017 should be estimated, and figures provided at the next meeting. Seconded by Tom Harris. The vote was unanimous in favor.**

IX. Information Items -

A. Lighting Maintenance study – This item discussed previously during the Bids and Contracts Committee agenda item.

B. Connections Plan – Tom Harris reported that the meeting was well attended by 10 to 12 people. The plan was reviewed and brought about a good discussion on safety, funding, and the need for horse trails and blue ways.

X. Board Time

Debbie Reedy led a long discussion regarding issues at Lake Brittle. She updated the Board on email communications between VDGIF, Parks and Recreation Board members and the Department. Director Miller gave an overview of the State's proposed project at Lake Brittle and the financial issues involved. Mrs. Reedy stated that she is afraid we will lose Lake Brittle and would like the County to look into the option of taking over the site. If that is not a viable option then we should support the State's proposed project. She also suggested asking EDA to send a letter of support to the Board of Supervisors. Director Miller was asked to write a letter to the Board of Supervisors stating Parks and Recreation's support of continuing to pursue the Lake Brittle project and partnership with VDGIF and to explore what could be built for the \$175,000 they have to spend on this project.

Tom Harris offered congratulations to Carl Bailey for his selection of "Citizen of the Year" award.

XI. Adjournment

There being no further business, **a motion was made by Tom Harris to adjourn the meeting. Seconded by Debbie Reedy. The vote was unanimous in favor.** The meeting adjourned at 8:30 p.m.

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Carl A. Bailey  
Chairman  
Parks and Recreation Board

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Date